



BISTRO | BAR | FUNCTIONS | ENTERTAINMENT

## FUNCTION TERMS AND CONDITIONS

### FINAL CONFIRMATION

Final numbers and food orders are required no later than one week prior to the function.

### DEPOSIT AND MINIMUM SPEND

A minimum spend will apply for your chosen function area, as well as a deposit to be taken upon booking.

**Loft:** \$2,000 minimum spend, \$200 deposit

**Rooftop – Pelaco End:** \$2,000 minimum spend, \$200 deposit

**Rooftop – Bridge Rd End:** \$1,500 minimum spend, \$200 deposit

This minimum spend must be reached during your function and paid to the venue on the day of your event. In the event that this minimum is not reached, the deposit will be retained by the venue and not returned to the organiser.

The deposit will also not be returned to the organiser in the event of a cancellation.

In the event that the function starts over half an hour later than the booking time, the deposit will be forfeited.

Please note that for bookings in December, the minimum spend of each area will increase.

### FUNCTION TIMES

Our function bars are open until the following times:

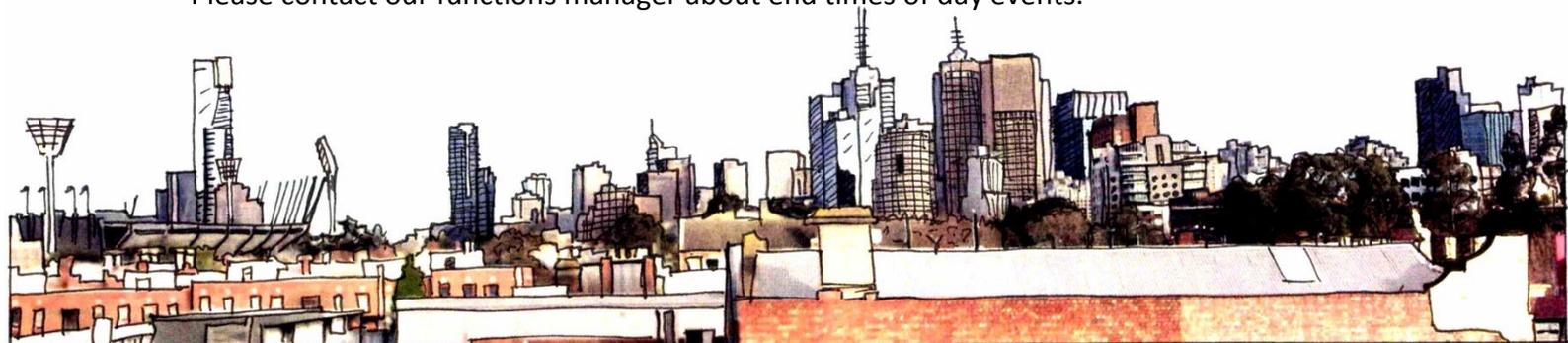
**Second-level functions bar:** 1am Monday-Saturday; 11pm Sunday

**Rooftop cocktail bar:** 1am Friday-Saturday; 11pm Sunday-Thursday.

Evening functions may continue until these times.

Please note that for night bookings in the Pelaco End, this space must be vacated by 11pm in accordance with neighbourhood noise ordinances. Guests are welcome to continue the function in the public area of the rooftop, or inside the venue.

Daytime booking times may change depending on other evening functions or venue events. Please contact our functions manager about end times of day events.



# Mt View HOTEL

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## 21<sup>st</sup> BIRTHDAYS

All 21<sup>st</sup> birthdays held at the venue will incur a \$100 security hire fee, which is independent of the minimum spend. Deposits taken for 21<sup>st</sup> birthdays will not be returned on the evening; rather they will be returned on the Monday after the function has been held.

## DECORATIONS

Guests are welcome to bring their own decorations; however, all fixtures must be first authorised by management. No staples or tape is to be used on painted surfaces. Strictly no glitter, confetti, or similar material will be allowed. Access to the functions space will be allowed an hour prior to the event.

## FUNCTION CONDUCT

It is a requirement of the venue that the organiser will conduct the function in an orderly manner. All normal venue policies, procedures, and legal responsibilities apply to all guests attending the event, including compliance to all responsible service guidelines and standards. The venue reserves the right to refuse entry and/or service to any guest in accordance with these guidelines. Minors are welcome to attend the functions only when accompanied by a legal guardian, but must leave the rooftop by 11pm.

## DAMAGES

Please be advised that the organisers are financially responsible for any damage, theft, breakages, or vandalism sustained to the venue by guests attending the function. Should extra cleaning be required, the deposit will be surrendered. The venue does not accept responsibility for damage or loss of the property or belongings left at the venue prior to or immediately after the function.

## CAKES

Organisers are welcome to bring their own cake for special occasions, which can be stored in the kitchen on the day of the event. Lolly tables are also welcome; however, no other outside food or drink is permitted in the venue.

